

Procurement Modernization

Simplifying the way UBC buys and pays for goods and services

The vision is to have automated, seamless, efficient and effective processes, shifting the focus to providing strategic and value-added procurement services across the university.

WE ARE FOCUSED ON:



SIMPLIFYING PROCESSES

Harmonize processes across UBC, reduce paperwork, and improve turnaround times of requisitions, purchase orders, and invoices



IMPROVING SERVICE

Create a positive experience for faculty and staff by providing additional assistance with sourcing vendors, evaluating quotations and making strategic buying decisions



ENABLING TECHNOLOGIES

Improve usability and performance of the Online Payment Tool (OPT) while UBC evaluates Workday and point solutions as replacements for current technologies



DELIVERING VALUE

Establishing preferred vendors and contracts to make buying easier and quicker and to effectively leverage UBC's buying power

TIMELINES

2016 - 2017



Now to Spring 2018



2018+



ACHIEVEMENTS

- Engaged 200+ individuals in faculties and admin units to contribute to future state
- Reduced cycle times for processing complete purchase order requests by on average 6 days
- Reduced UBC standard payment terms from 45 to 30 days

IMMEDIATE PRIORITIES

- Increase the threshold for requiring a competitive bid process (RFP) from \$50K to \$75K
- Consolidate to one electronic requisition form to make it simpler and faster to make a requisition
- Reduce high recycle rates and use of cheques to pay vendors by providing standards, templates, and forms to vendors
- Consolidate to one credit card (UBC Visa) – gradually phasing out legacy cards (e.g. Amex)

FUTURE PRIORITIES

- Select and implement a new procurement technology solution(s)
- Realign the procurement structure to meet the needs of faculty and staff to improve service delivery
- Establish preferred vendors and contracts (strategic sourcing)

Process improvements will be implemented in a series of releases from November 2017 to March 2018. Targeted communications will be circulated to all impacted areas to support the implementation of changes



THE UNIVERSITY OF BRITISH COLUMBIA

Financial Operations

Procurement Modernization Project

finance.ubc.ca/procurement-modernization