



HOW TO SELF-ENROLL INTO “UBC ACCOUNTING 101” ON CONNECT

The UBC Accounting 101 course is available online on Connect. It is a pre-requisite course that has to be completed before attending any of our Finance training courses.

You will require an access code to self-enroll:

- Access Code to enroll: **accounting101**

To self-enroll:

1. Go to [Connect Campus-Wide Login Authentication](#) page.
2. Enter your CWL login name and password.
3. On the **Self Enrollment** screen, enter **accounting101** in the **Access Code** field and click **Submit**.

Self Enrollment

Cancel Submit

1. Enroll in Course: UBC ACCOUNTING 101 (FT_UBC_Accounting_101)

Instructor:

Description: This course provides you with an introduction to the accounting practices and accounting structure at the University of British Columbia (UBC) and is aimed at UBC employees who process financial transactions or review financial information at the University.

Categories: Business and Management:Finance

*This course requires an enrollment access code from the instructor. Enter the enrollment access code and click **Submit** to enroll.*

Access Code

2. Submit

Click Submit to proceed. Click Cancel to quit.

Cancel **Submit**

4. A Self Enrollment confirmation page will appear. Click **OK** button in the bottom right corner of the screen to continue.
5. This will automatically redirect you to the course page. Please start by reading the document titled **UBC Accounting 101 – Reading Material**.
6. When finished with the reading material, please take the open book quiz. You will have 60 minutes to complete the quiz.
7. When finished with the quiz, please complete the survey.